

SHEFFIELD CITY COUNCIL

EXECUTIVE FUNCTIONS DECISION RECORD

The following decisions were taken on Wednesday 14 February 2018 by the Cabinet.

Date notified to all members: Tuesday 20 February 2018

The end of the call-in period is 4:00 pm on Monday 26 February 2018

The decision can be implemented from Tuesday 27 February 2018

Item No

8. REVENUE BUDGET 2018/19

8.1 The Executive Director, Resources submitted a report to recommend that the Cabinet request Full Council to:-

- approve the City Council's revenue budget for 2018/19, including the position on reserves and balances;
- approve a 2018/19 Council Tax for the City Council; and
- note the levies and precepts made on the City Council by other authorities.

8.2 **RESOLVED:** That Cabinet recommends to the meeting of the City Council on 7 March 2018:-

- (a) to approve a net Revenue Budget for 2018/19 amounting to £401.857m;
- (b) to approve a Band D equivalent Council Tax of £1,513.92 for City Council services, i.e. an increase of 5.99% (2.99% City Council increase and 3% national arrangement for the social care precept);
- (c) to approve the savings as set out in **Appendix 2** of the report;
- (d) to approve the Revenue Budget allocations for each of the services, as set out in **Appendices 3a to 3d** of the report;
- (e) to note that, based on the estimated expenditure level set out in **Appendix 3** to this report, the amounts shown in part B of **Appendix 6** of the report would be calculated by the City Council for the year 2018/19, in accordance with sections 30 to 36 of the Local Government Finance Act 1992;
- (f) to note that the Section 151 Officer has reviewed the robustness of the estimates and the adequacy of the proposed financial reserves, in accordance with Part 2 of the Local Government Act 2003, and further details can be found in **Appendix 4** of the report;

- (g) to note the information on the precepts issued by the South Yorkshire Police & Crime Commissioner and of South Yorkshire Fire & Rescue Authority, together with the impact of these on the overall amount of Council Tax to be charged in the City Council's area;
- (h) to approve the proposed amount of compensation to Parish Councils for the loss of Council Tax income in 2018/19 at the levels shown in the table below paragraph 170;
- (i) to note the latest 2017/18 budget monitoring position;
- (j) to approve the Treasury Management and Annual Investment Strategies set out in **Appendix 7** of the report and the recommendations contained therein;
- (k) to approve the Minimum Revenue Provision (MRP) Statement set out in **Appendix 7** of the report;
- (l) to agree that authority be delegated to the Executive Director, Resources to undertake Treasury Management activity, to create and amend appropriate Treasury Management Practice Statements and to report on the operation of Treasury Management activity on the terms set out in these documents;
- (m) to approve a Pay Policy for 2018/19 as set out in **Appendix 8** of the report; and
- (n) to agree that the Members' Allowances Scheme for 2017/18 and onwards, approved on 3 March 2017, be also implemented for 2018/19.

8.3 **Reasons for Decision**

The City Council on 7 March 2018 meets to consider the Revenue Budget for 2018/19 and to determine the Council Tax for that year. The report provides information to enable the Council to set a budget and determine the Council Tax. The proposals set out in this report provide for a balanced budget to be recommended to Council.

8.4 **Alternatives Considered and Rejected**

A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

8.5 **Any Interest Declared or Dispensation Granted**

None

8.6 Reason for Exemption if Public/Press Excluded During Consideration

None

8.7 Respective Director Responsible for Implementation

Eugene Walker, Executive Director, Resources

8.8 Relevant Scrutiny and Policy Development Committee If Decision Called In

N/A

(Note: This is subject to approval at Full Council at its meeting to be held on 7 March 2018 and is not subject to call-in).

9. CAPITAL PROGRAMME 2018/19

9.1 The Executive Director, Resources submitted a report setting out the proposed Capital Programme for 2018-19 onwards, describing the programmes to be undertaken and the projects to be delivered.

9.2 **RESOLVED:** That Cabinet recommends to the meeting of the City Council on 7 March 2018:-

- (a) to note the specific projects included in the years 2017/18 to 2023/24 at appendices 1 and 2 of the report; that block allocations are included within the programme for noting at this stage and detailed proposals will be brought back for separate Member approval as part of the monthly monitoring procedures;
- (b) note the proposed Capital Programme for the 6 years to 2023/24 as per appendices 1 and 2 of the report; and
- (c) approve the Growth and Investment Fund (GIF) policy set out at appendix 3 of the report, such that the commitment from the GIF is limited to one year and no GIF supported schemes are approved beyond 2018/19 unless explicitly stated; and that further reports will be brought to Members as part of the monthly approval process should the receipts position improve.

9.3 Reasons for Decision

9.3.1 The proposed projects within the Capital Programme will improve the services to the people of Sheffield

9.3.2 To formally record the Capital Programme in line with the Council's annual budgetary procedures and gain Member approval for the policy on the

management of the Corporate Resource Pool.

9.4 **Alternatives Considered and Rejected**

9.4.1 A number of alternative courses of action are considered as part of the capital approval process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

9.5 **Any Interest Declared or Dispensation Granted**

None

9.6 **Reason for Exemption if Public/Press Excluded During Consideration**

None

9.7 **Respective Director Responsible for Implementation**

Eugene Walker, Executive Director, Resources

9.8 **Relevant Scrutiny and Policy Development Committee If Decision Called In**

N/A

(Note: This is subject to approval at Full Council at its meeting to be held on 7 March 2018 and is not subject to call-in).

**10. REVENUE BUDGET AND CAPITAL PROGRAMME MONITORING 2017/18
MONTH 9 AS AT 31/12/17**

10.1 The Executive Director, Resources submitted a report providing the Quarter 3 monitoring statement on the City Council's Revenue and Capital Budget for 2017/18.

10.2 **RESOLVED:** That Cabinet:-

- (a) notes the updated information and management actions provided by the report on the 2017/18 Revenue Budget position; and
- (b) notes the Minimum Revenue Position Policy change as approved by the Executive Director, Resources, as outlined in Appendix 7 of the report.

10.3 **Reasons for Decision**

10.3.1 To record formally changes to the Revenue Budget and the Capital Programme and, following a request from the Overview and Scrutiny Management

Committee, on 22 January 2018, to include the report on the MRP policy change.

10.4 **Alternatives Considered and Rejected**

10.4.1 A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

10.5 **Any Interest Declared or Dispensation Granted**

None

10.6 **Reason for Exemption if Public/Press Excluded During Consideration**

None

10.7 **Respective Director Responsible for Implementation**

Eugene Walker, Executive Director, Resources

10.8 **Relevant Scrutiny and Policy Development Committee if Decision Called In**

Overview and Scrutiny Management Committee

11. **PROCUREMENT OF SECURITY ARRANGEMENTS TO MEET THE COUNCIL'S OPERATIONAL NEEDS**

11.1 The Executive Director, Resources submitted a report seeking authority to procure a corporate framework and subsequently enter into call off contracts against the framework for the provision of a number of security related services.

11.2 **RESOLVED:** That Cabinet:-

(a) delegates authority to the Director of Finance & Commercial Services, in consultation with the Executive Director, Place (or her nominated Director) and the Director of Legal and Governance to:

(i) approve the Procurement Strategy and Contract Award for a Corporate Security Framework as set out and in line with the report;

(ii) thereafter to enter into contracts via a call off arrangement for the goods / services as set out and in line with the report;

(iii) approve the purchase of provision in accordance with service requirements; and

(iv) take all other necessary steps not covered by existing delegations to achieve the outcomes outlined in the report.

11.3 Reasons for Decision

11.3.1 In the short term, the procurement will enable the Council to:

- Have a compliant mechanism in place to meet the service requirements, whilst allowing for a thorough review in the medium to long term to identify any savings/efficiencies.
- Meet Data Protection Legislation in any new installation and upkeep of CCTV systems.
- Amalgamating the different contracts and arrangements currently in place across the Council into a single contractual Framework provides the opportunity to aggregate volumes and thus potentially benefit from economies of scale and simplified contract management requirements. This will also help implement standard procedures across the Council

11.4 Alternatives Considered and Rejected

11.4.1 The Council could carry on meeting its requirements for Security with the current piecemeal arrangement; however the implications are that some of these arrangements do not comply with public procurement regulations or the Council's Standing Orders.

11.5 Any Interest Declared or Dispensation Granted

None

11.6 Reason for Exemption if Public/Press Excluded During Consideration

None

11.7 Respective Director Responsible for Implementation

Eugene Walker, Executive Director, Resources

11.8 Relevant Scrutiny and Policy Development Committee If Decision Called In

Overview and Scrutiny Management Committee

12. MONTH 9 CAPITAL APPROVALS

12.1 The Executive Director, Resources submitted a report providing details of proposed changes to the Capital Programme as brought forward in Month 9 2017/18.

12.2 **RESOLVED:** That Cabinet approves the proposed additions and variations to the

Capital Programme listed in Appendix 1 of the report, including the procurement strategies and delegates authority to the Director of Finance and Commercial Services or nominated Officer, as appropriate, to award the necessary contracts.

12.3 Reasons for Decision

12.3.1 The proposed changes to the Capital Programme will improve the services to the people of Sheffield.

12.3.2 To formally record changes to the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the Capital Programme in line with latest information.

12.3.3 Obtain the relevant delegations to allow projects to proceed.

12.4 Alternatives Considered and Rejected

12.4.1 A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

12.5 Any Interest Declared or Dispensation Granted

None

12.6 Reason for Exemption if Public/Press Excluded During Consideration

None

12.7 Respective Director Responsible for Implementation

Eugene Walker, Executive Director, Resources

12.8 Relevant Scrutiny and Policy Development Committee If Decision Called In

Overview and Scrutiny Management Committee

13. DECISION BY CABINET AS TRUSTEES OF THE HILLSBOROUGH PARK CHARITY - LEASE OF HILLSBOROUGH ARENA, HILLSBOROUGH PARK, SHEFFIELD

13.1 The Executive Director, Place submitted a report seeking approval of Cabinet, acting as the Trustee of the Hillsborough Park charity, to the surrender and re-grant of a lease of part of Hillsborough Park which is currently granted to Hillsborough Arena Sports Association.

13.2 **RESOLVED:** That Cabinet, acting as Charity Trustee of the Hillsborough Park

charity (registered charity number 523913), in accordance with the powers given to the Council as Trustee under the provisions of the Charity Commission Scheme dated 22nd March 1996 as revised by the additional Scheme dated 15th October 1998 (“the Scheme”) and the provisions contained in the Charities Act 2011 (“the Act”), approves the surrender and re-grant of the existing lease to Hillsborough Arena Sports Association (“HASA”) (registered charity No. 1126206), with authority granted to the Chief Property Officer, in conjunction with the Director of Legal and Governance to agree the final terms of the new lease.

13.3 **Reasons for Decision**

13.3.1 The proposal to surrender the existing lease to HASA and to grant a new lease for a term of 25 years at a peppercorn rent:

- enables HASA to secure further funding from suitable grant funders for capital investment in order to sustain and improve properties and recreational facilities
- enhances the attractiveness of the park as a valuable asset for use by the community
- enables the demised property to be occupied for the purposes of the charitable objects of the Charity
- Complies with the provisos contained within the power granted to the Trustee by the Scheme and with the statutory provisions contained within the Act and further with the requirements of the Charity Commission.

13.4 **Alternatives Considered and Rejected**

13.4.1 The only alternative option is to do nothing as the Charity (and the City Council) has very limited funding, none of which is currently allocated for the works required to maintain and improve the existing HASA facilities.

13.5 **Any Interest Declared or Dispensation Granted**

None

13.6 **Reason for Exemption if Public/Press Excluded During Consideration**

None

13.7 **Respective Director Responsible for Implementation**

Laraine Manley, Executive Director, Place

13.8 **Relevant Scrutiny and Policy Development Committee If Decision Called In**

Economic and Environmental Wellbeing